

Public Safety Commission
EMERGENCY MANAGEMENT DEPARTMENT
May 16, 2016
MINUTES
COMMUNITY ROOM, MIDDLETOWN POLICE DEPT.
-----Minutes-----

CALL TO ORDER

Commissioner Santangelo called the meeting to order at 8:30 p.m.

ATTENDANCE

MEMBERS PRESENT:

Commissioner Mary Bartolotta
Commissioner Carl Chisem
Commissioner Deborah Kleckowski
Commissioner Phil Pessina
Commissioner Robert Santangelo

MEMBERS ABSENT:

None

PUBLIC PRESENT

CORRESPONDENCE

Smith Osbourne Architects – bill received

MONTHLY REPORT

- Activity Register for month of April 2016 presented by Joe Carta
 - 23 days of activity – 7 days of no activity
 - Hourly rate \$27.77 for volunteer
 - Total hours for April 334.5 for total of \$9275.18
 - Calendar to date for first 4 months of 2016 is 1018 hours
 - Total \$28269.00 to date
 - Averaging about 250 hours per month
 - Logistics for April:
 - Guest speaker demonstrated meditation techniques to relieve stress for emergency responders & support workers – came from Senior Center
 - Presentation to Covenant Village Residents on disaster preparedness
 - Provided electrical power for Mayor's Charity Ball
 - Did presentation to local chapter of AARP on preparedness planning for emergencies
 - Ongoing ICS100 training classes going on for Emergency Management Cert volunteers – 2 or 3 more sessions to go before completed

- Provided logistical support to Fire Department – drinking water for operations at second alarm fire at Long Hill Road
- Provided logistical support with trailers, water, and personnel for half marathon
- Functional exercise: participated in a State Department of Public Health exercise and received supplies Randolph Road base for Middletown Public Health

George Dunn stated that he would like to continue with:

1. The outreach programs which are receiving much interest while contributing to Whole Community Planning
2. Logistical support to the Fire Department. The potable water assistance was a first and will continue when requested and if there is the need Mr. Dunn will continue with the designed exercises to enhance our level of preparedness and meet National and State requirements

OLD BUSINESS

- Functional exercise
 - Planned for April 22 – due to logistical/scheduling issues put off to June 7th and that date will be changed as well – probably to July
- CCM Emergency Management symposium
 - Dr. Charles & Mr. Dunn were part of a five city team panel where they presented what is being done in prospective cities for preparedness for the schools & the district
- Records Management Commission
 - Moving right along – met with contractor to look at some of potential ways to save electronic records, also looking at hard copy records, and plan to get directors involved
 - Tremendous headway made over the last twelve years

NEW BUSINESS

- State Emergency Response Commission had asked to participate in September exercise
 - Met with them and explained that to participate in full scale exercise is costly – the Commission was going to look into assisting with funding but it was not acceptable
 - Going to sit down with Mayor's Office & Chief's to decide if going to participate or not but probably will not due to logistical and cost concerns.
- 2016-2017 Budget Hearing
 - Mr. Dunn thanked everyone for their support during the budget process

ADJOURNMENT

Councilman Santangelo called to adjourn the meeting. The meeting was adjourned at 9:00 p.m.

Respectfully submitted,
Lori Ruffino
Recording Secretary

NEXT MEETING TO BE HELD ON JUNE 20, 2016